



# K A N H A & ASSOCIATES CHARTERED ACCOUNTANTS

---

Mumbai (HO)

| Gurgaon | Kota | Sirohi |

# An Overview

- **K A N H A & As s o c ia t e s** is a firm of young Chartered Accountants who have expertise in different domain and incorporate with mutual understanding of partners in May, 2017.
- The firm has its **H.O. in Mumbai** & branches at 3 locations (Gurgaon, Kota & Sirohi) in India with **4 partners and a skilled team of 25+ members** which include CA, CA Inter, M.com, and MBA's.
- The firm is empanelled with RBI under category 2<sup>nd</sup> for conducting Statutory Audits of Nationalised Banks and also empanelled with office of CAG having empanelement no. CR5982 for conducting Audits of PSUs.
- The firm is also eligible to conduct Forensic Audit and Forex & Treasury Management Assignments of specialised nature.
- **K A N H A & As s o c ia t e s** is a single window professional service firm rendering excellent quality services in the areas of **Audit & Assurance, Direct and Indirect Taxation, HR/ Payroll and Labour Law Compliance, Internal Controls Review & Audit, Financial and Management Consultancy and Risk Advisory, Accounting & Book Keeping and Management Consultancy Services.**

Corporate Audits including audit of banks, Insurance companies, large and medium corporates	Direct and Indirect Tax Advisory
HR / Payroll and Labour Law Compliance of Large and medium corporates	Management Consultancy Services
Internal Controls review & audit, IFC, System Audit and Stock Audit	Accounting and Bookkeeping
Preparation of Business Plans including Viability Studies for Equity and Debt Funding	Financial management & Accounting Outsourcing
Business Set up and Start up Support Services	Incorporation Services

# Mission and Core Values

## Mission

- ❑ To provide outstanding values to the client through value added, quality, timely and cost-effective services thereby creating a reputable brand name in domestic market and through associations in international markets.
- ❑ To help the accountants in developing their careers in accounting/auditing and exposing them to the industry in the field with practical experience and professional guidance.

## Vision

- ❑ To be a leading multi-location professional service-provider with utmost integrity and expertise. We intend to deliver limitlessly to ensure our clients stay one-step ahead in the competition.

## Core Values

- ❑ Excellence & Professionalism
- ❑ Integrity & Dedication
- ❑ Commitment & Teamwork



# Core Services at a Glance



Initial Registration  
and Recurring Filing



Assisting in obtaining  
certification and  
valuations as required



Internal & GST Audit  
on PAN India Basis



GST Migration,  
Implementation  
and Advisory



Diagnostic health  
check-up, review of  
record for impact  
analysis



Consultancy  
Services



Tax Representation and  
Litigation support ,  
Strategizing support  
strategy



Compliance



Advisory on issues,  
Structuring supply  
chain models, Review  
of document/contracts



ERP

# Services & Solutions

## Audits & Assurance

- ❖ Statutory Audit
- ❖ Tax Audit
- ❖ Internal Audit
- ❖ Management Audit
- ❖ Stock Audit
- ❖ Compliance Review Audit
- ❖ GST Audit
- ❖ Trust Audit
- ❖ Concurrent Audit
- ❖ Bank Branch Audit
- ❖ Bank Stock Audit
- ❖ Plant Visit & Review Report



## Management Consultancy

- Special advisory services
- Business Processes Redesign
- Fixed Assets Management & Automation
- Systems
  - Internal Control including IT System
  - Internal Financial Control (IFC)
  - Fraud Investigation
- Regulatory Investigations for Regulatory Risk
- Regulatory Interpretations and Compliance
- Securities Laws.
- Credit Rating Enhancement
- Virtual CFO Services

# Services & Solutions

## Corporate Finance

- Project and Infrastructure Finance
- Start up funding
- Working Capital, ECB, Loan Against Property [LAP]
- Restructuring of Loans, NPA Resolution

## HR and Labour Law Compliance

- Registration under various Labour Laws
- Monthly Returns and Compliance on Pan India Basis
- Advisory on Recruitment of Manpower
- Assessment, Litigations and Scrutiny Matters under various Labour Laws
- Payroll Processing Services
- Drafting and Implementation of HR Policy

## Tax Consultancy

- Audit and Filing of Returns of Corporate & Non Corporate Organizations
- Advisory on Tax Planning
- Assessment, Scrutiny and Appeals
- Preparations and Filing of TDS Returns

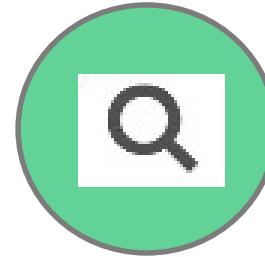
# The Internal Audit Function at K A N H A & Associates



*Provide  
outsourced  
Internal Audit  
Services*



*Compliance  
Audits*



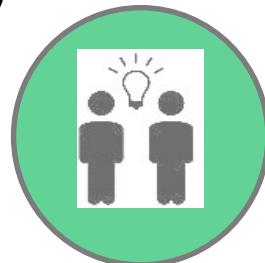
*Evaluation of  
Internal Financial  
Controls (IFC)*



*Forensic  
Investigations*



*Review of  
controls processes  
and procedures*



*Assistance in  
Risk  
Management*

# Approach

Our Integrated Internal Audit approach addresses all aspects of a Company's operations, encompassing Risk and Governance processes, Operational Audits, Compliance reviews, IT Audits and Financial Audits.

K A N H A & Associates in all its engagements believe in uphold the following core **principles**:

## *Integrity*

The integrity of IAs establishes trust and thus provides the basis for reliance on their judgment.

## *Competency*

We apply the knowledge, skills, and experience needed in the performance of internal audit services.

## *Objectivity*

We exhibit the highest level of professional objectivity in gathering, evaluating, and communicating information about the activity/ process being examined.

## *Confidentiality*

We respect the value and ownership of information they receive and do not disclose information without appropriate authority, unless there is a legal/professional obligation to do so.



# Internal Audit Process

At K A N H A & Associates, we believe in a complete process based approach for carrying out IA.

## 1. Foundation

- Understand the **IA value drivers**
- **Mission & Charter**
- Develop a **strategic plan**

## 2. Planning

- Understand the **business objectives**
- Carry out a **Risk Assessment**
- Prepare an **Audit Plan**
- **Update** the Risk Assessment

## 3. Fieldwork

- Understand the **area under review**
- Applying **Specialized knowledge** for Value Enhancement

## 4. Reporting

Report should outline:

- major **issues** and **findings**
- **Recommendations**
- **management's action** plans to identified issues

## 5. Quality

- To be embedded in **each stage**
- **Performance Measurement**
- **Internal Quality review/assessment**

# Indirect Tax Management Services



GST



Customs



DGFT



Litigation  
Management

Business Process Mapping,  
Returns, Compliance and  
Regular Support

Final Assessments, Bonded  
ware house Permissions,  
Refunds, Custom Clearance

License Issuance,  
Redemptions, Clubbing

Reply to Notices, Appeal  
Drafting, Representations

# The Solution to GST Complications



Regular / Routine  
Compliances



Health Check  
Assignments



GST Credit  
Optimisation



Regular Advise /  
Retainership



Credit Reco with  
GSTR2A



E-way Bill  
Reco



GST Automations &  
E Invoice



Refunds  
Management

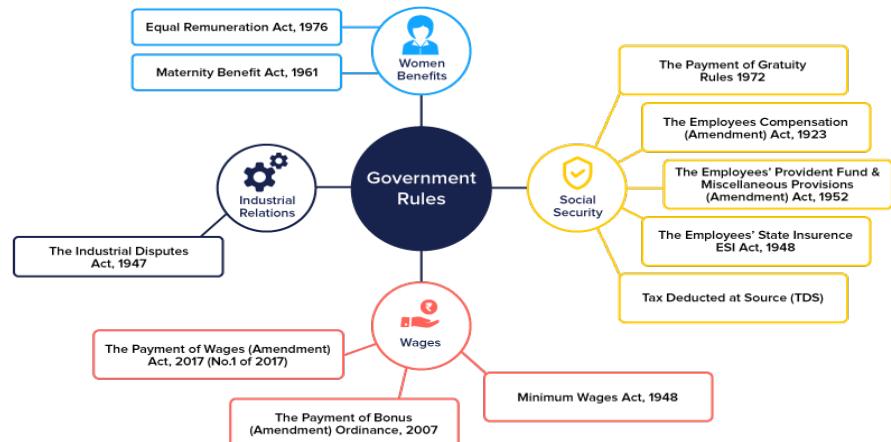
# HR / Payroll and Labour Law Compliance

## At Incorporation and Compliance Level

- Registrations under Various Act like EPFO, ESIC, Labour Welfare Fund, Professional Tax, Shop Act, Factory Act, Gratuity, Bonus and Maternity Act.
- Maintenance of Various Registers under applicable Act
- Monthly returns and forms submission under various Act
- Payroll Processing Services
- Consultancy on Recruitment matters.

## At Representation Level

- Advisory on Assessment, Litigations and Scrutiny Matters
- Appeal and submission under various Act
- Preparation and Implementation of HR Policy



# Incorporation Services

## Company Law

- Formation of Limited / Private limited/ Section 8 and One Person Company
- Formation of 100% Subsidiary / Branch office / Liaison Office of Foreign companies
- Conversion of a private company into a public company and vice versa
- Statutory meeting and Statutory reports
- Annual Compliance
- Winding up of Company

## Limited Liability Partnership (LLP)

- Formation of an LLP
- Modifications in LLP
- Taxation of LLP
- Annual Compliance
- Closure of LLP



# Our Partners



CA Kailash Dave  
FCA, B.Com,  
FAFD,  
Concurrent  
Auditor, FATM

- Chartered Accountant with 7 years of post qualification experience
- Certified Forensic Auditor and Fraud Detection (FAFD ICAI)
- Certified Concurrent Auditor of Banks (ICAI)
- He has executed Statutory and Concurrent audit assignments of Union bank Of India, Indian Bank, Bank of India, IDBI Bank, Bank of Maharashtra, Dena Bank, State Bank of India and Punjab National Bank. He has also conducted various stock audits for Andhra Bank, IDBI Bank, Union Bank of India, Punjab National Bank, Dena Bank, HDFC Bank, Bank of Baroda and IOB.
- He is also handling internal audit and financial management of Ace Pipeline Contract Pvt Ltd, and Unity Buildtech Pvt Ltd.
- Looking Audit, Assurance, Corporate Law of the firm. Has diversified experience in Audit of multiple sectors – Retail, Pharma, Engineering, ITES, Banking, Insurance, FMCG, NBFC.

# Our Partners



CA Anuj Agrawal  
ACA, B.com, DISA,  
FAFD

- Practicing Chartered Accountant with 5 years of post Qualification experience in varied fields of Statutory, Internal, Tax and Management Audits etc.
- He is a DISA Qualified Partner
- Certified Forensic Auditor and Fraud Detection (FAFD ICAI)
- Certified Concurrent Auditor of Banks (ICAI)
- He has executed Statutory, Internal and Tax Audits of Various Corporate and Non Corporate Entities.
- BFSI Sector- Statutory Audits, Concurrent Audits, Stock Audits, various Other Audits
- FMCG/Automobile Sector- PAN India basis- Management Audits, Process Audit, Inventory Management Audits etc.
- Manufacturing Units - Internal Audit, Onsite/Offsite- Inventory Audits, Fixed Assets Audit etc.

# Our Partners



CA Ankush Jain  
ACA, B.com

- Practicing Chartered Accountant with 7 years of post Qualification experience in varied fields of HR / Payroll and Labour Law Compliance along with Taxation Matters.
- He is Serving Various Large Corporates for Labour Law Advisory Services.
- He has executed Various Labour Law Litigations and handled bulk labour force of unorganized sectors.
- He has executed Statutory Audit, Tax Audits and Stock Audit of Various Corporate and Non Corporate Entities.
- He had work experience of investigations by various investigating agencies like SFIO, ED under IL&FS Group.
- IT Sectors – Accounting & Book Keeping, Tax Audits and Labour Law Compliance etc.
- Manufacturing Units – Statutory Audit, Inventory Audits, Fixed Assets Audit and Labour Law Compliance etc.

# Our Partners



CA Nikhil Agarwal  
FCA, B.com

- Chartered Accountant with 6 years of experience
- He has good experience in consulting and Litigation for GST matters. He has also advised small and medium enterprises in the field of GST. Being at the helm of affairs of Indirect tax team, also contributed system development on GST. His key expertise includes Financial Planning, Loan syndication, coordination for Private Equity, commercial law matters, strategic business planning for service and trading companies as well as retail sector.
- Financials Advice, Loan Against Commodity, and other Financials and Operational Activities.
- Income Tax liaisons with Officers related to scrutiny & assessments.

# Select Clients served directly or through Network



# OUR PRESENCE

## **Mumbai (HO) : CA. Kailash Dave & CA Ankush Jain**

D-1/05, Kalpita Enclave, Sahar Road Andheri East, Mumbai – 400069 Tel : 9172891792, 7568679234

Email : [cakailashdave@gmail.com](mailto:cakailashdave@gmail.com), [jain8ankush@gmail.com](mailto:jain8ankush@gmail.com), [ankushjain@cakanha.com](mailto:ankushjain@cakanha.com)

## **Gurgaon : CA. Anuj Agrawal**

Office No. 115B, 1<sup>st</sup> Floor, Vipul Business Park, Subhash Chowk, Sohna Road, Gurgaon- 122001 Haryana, M-8285554663,  
[anuj\\_agrawal@icai.org](mailto:anuj_agrawal@icai.org)

## **Kota (Raj.) : CA. Ankush Jain**

Office No.10, 256, 2<sup>nd</sup> Floor, Radhey Complex, Shopping Center, Kota (Raj.) -324007 M-7568679234, [jain8ankush@gmail.com](mailto:jain8ankush@gmail.com)

## **Sirohi (Raj.) : CA. Nikhil Agrawal**

Shop No. 14&15, Rajlaxmi Tower, Dr. Sampurnanand Colony, Sirohi, Raj. 307001 [Tel:+91-9509248353](tel:+919509248353), [ca.nikhilagrawal2425@gmail.com](mailto:ca.nikhilagrawal2425@gmail.com)

# THANK YOU

---

Mumbai (HO)

| Gurgaon | Kota | Sirohi